



UNIVERSITY OF LISBON

Faculty of Veterinary Medicine

## OPENING ANNOUNCEMENT

### CALL FOR APPLICATIONS FOR A RESEARCH FELLOWSHIP (BI) FOR GRADUATES

The Faculty of Veterinary Medicine of the University of Lisbon (FMV-ULisboa) opens a call for applications of 1 (one) Research Fellowships for Graduates (BI), in the area of Education and Digital Technologies, Communication Design, Graphic Design, Information Technologies, Computing or related areas, under the Regulation of Research Scholarships of the University of Lisbon, pursuant to Despacho No. 6238/2020, published in the Diário da República, 2º série, n.º 113, June 12<sup>th</sup>, 2020 and its update through Despacho No. 8061/2022, published in the Diário da República, 2º série, No. 126, July 1<sup>st</sup>, 2022, and the Statute of the Research Grantee (EBI), under the project **“EviEdVet - Promoção do ensino e formação em medicina veterinária baseada na evidência”**, funded by national funds through the State Budget/FCT and coordinated by **Doctor Manuel Magalhães Sant’Ana**, Researcher, Faculty of Veterinary Medicine, University of Lisbon, under the following conditions:

#### 1. APPLICATION PRESENTATION:

The call is open from **06 July 2023 until 23:59 (GMT) of 07 August 2023**.

Applications and application support documents requested in this announcement must be submitted by email to: [expediente@fmv.ulisboa.pt](mailto:expediente@fmv.ulisboa.pt) and [mdsantana@fmv.ulisboa.pt](mailto:mdsantana@fmv.ulisboa.pt).

#### 2. TYPE AND DURATION OF THE SCHOLARSHIP:

The research grant is intended to finance the realization, by the grantee, of research activities taking place at FMV-ULisboa, which will be the host institution and contracting entity, which without compromising the work can be carried out in collaboration between more than one institution. The duration of the scholarship is 5 months and can not be renewed.

#### 3. RECIPIENTS OF SCHOLARSHIPS:

The research grant is intended for the performance of R&D activities to be carried out by a Master students, or by undergraduate students enrolled in courses that do not confer an academic degree, in the 2023 or 2024 school year.



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#### **4. ADMISSIBILITY:**

##### **4.1 Applicant's Admissibility Requirements:**

You may apply for this call:

- Nationals or citizens of other Member States of the European Union;
- Citizens of third states;
- Stateless persons;
- Citizens receiving political refugee status.

To apply for Research Scholarships, it is also necessary to:

- Hold a degree in Education and Digital Technologies, Communication Design, Graphic Design, Information Technologies, Computing, or related areas;
- Master degree enrolment, in the 2023 or 2024 school year (this registration may be replaced by a declaration of commitment of honour submitted by the candidate, with verification of this condition only in the scholarship process of contractualization).

##### **4.2 Application Admissibility Requirements**

It is essential, under penalty of non-admission to the Call, to attach to the application the following documents:

- Letter of motivation;
- Detailed *curriculum vitae*, complementary training and professional experience, and other supporting documents considered relevant;
- Academic degrees certifications held, specifying the final classification and, if possible, the classifications obtained in all subjects taken, or, alternatively, declaration of honor of the candidate in how he completed the degree by the end of the application period;
- Registration of recognition of the academic degrees awarded by foreign higher education institutions and registration of the final classification conversion to the Portuguese classification scale for those degrees, or, alternatively, the candidate's declaration of honor on how (s)he obtained the recognition of the foreign degree equivalent to a graduate or master's degree until the end of the application period;
- Declaration of enrolment in Master degree, in the school year 2023 or 2024. This declaration may be replaced by a commitment of honour declaration submitted by the applicant, with verification of this condition only in the scholarship process of contractualization;



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- Write the application and all documents associated with it, including the letter of motivation, in Portuguese or English;

The attribution of the scholarship is always dependent on the presentation of the evidence of the ownership of the academic qualifications necessary for the scholarship granting.

Failure to comply with these requirements determines the preliminary rejection of the application.

#### **5. WORK PLANS AND SCIENTIFIC ORIENTATION OF SCHOLARSHIP:**

The experimental work will be developed in the Image and Communication Department of the Faculty of Veterinary Medicine of the University of Lisbon, under the scientific guidance of Doctor Manuel Magalhães Sant'Ana, principal investigator of the project EVIEDVET from the Laboratory of Animal Behaviour and Welfare of the Centre for Interdisciplinary Research in Animal Health. The scholarship holder will participate in research and development activities, such as:

- Video creation and editing
- Image editing.
- Website design.
- Management of Learning Management System (e.g., Moodle)
- Elaboration of digital educational resources (e-learning course).
- Management of social networks.

#### **6. EVALUATION CRITERIA AND BONUSES**

The final ordering of the candidates who complete the selection methods is performed according to the classification scale from 0 to 20 marks, as a result of the weighted arithmetic mean of the quantitative classifications obtained in each selection method:





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- **Criterion A:** Curricular evaluation (CE) – 0-20, with the weight of 50%;
  - Degree in the area of the call, with the weight of 40%
  - Relevant professional experience, with the weight of 10%
- **Criterion B:** Motivation letter 0-20, with the weight of 10%
- **Criterion C:** Other factors considered relevant, namely the participation in congresses in the area of the grant, and involvement in activities under the scope of the project – 0-20, with the weight of 10%
- **Criterion D:** Interview – 0-20, with the weight of 30% (limited to four candidates with the highest classification resulting from the application of the criteria A, B and C).

In case the interview is not done, the weight of 30%, ascribed to the interview, is added to the weight of the motivation letter.

For the final decision for the research grant attribution, the candidates will be ordered according to the weighted average of the obtained score in each of the four criteria, as follows:

$$\text{Final Classification} = (0.5 \times A) + (0.1 \times B) + (0.1 \times C) + (0.3 \times D)$$

For a tiebreaker, sorting of the candidates will be done based on the best scores attributed to each one of the evaluation criteria by the following order: criterion A, criterion B, criterion C, criterion D.

### 7. Jury:

The Jury consists of the following people:

President:

- Doctor Manuel Magalhães Sant'Ana, Researcher, Faculty of Veterinary Medicine, University of Lisbon, as President;

Effective members:

- Doctor George Stilwell, Associate Professor, Faculty of Veterinary Medicine, University of Lisbon;
- Doctor Doutor Nuno Henrique Franco, Researcher, Instituto de Investigação e Inovação em Saúde, University of Porto



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- Dr. Bruno Moura, Coordinator of the Image and Communication Department of the Faculty of Veterinary Medicine of the University of Lisbon.

Alternate vowels:

- Doctor Isilda Rodrigues, Professor, Universidade de Trás-os-Montes e Alto Douro (UTAD);
- Doctor Berta São Braz, Associate Professor, Faculty of Veterinary Medicine of the University of Lisbon.

The jury shall assess the applications in accordance with the evaluation criteria contained in this call for applications announcement, considering the elements of evaluation. For each application, a final evaluation report will be produced where it is stated in a clear, coherent and consistent manner the reasoning that led to the scores assigned to each criterion and subcriterion. Minutes of the jury meetings shall be produced and will be the responsibility of all its members.

### **8. DISSEMINATION OF RESULTS:**

The results of the evaluation are communicated via e-mail to the email address used by the applicant for the application or indicated in the application.

### **9. DEADLINES AND PROCEDURES OF PRIOR HEARING, COMPLAINT AND APPEAL:**

After communication of the provisional list of the evaluation results, candidates have a period of 10 working days, if they wish, to give their opinion at a prior hearing of interested parties, in accordance with Articles 121. of the Code of Administrative Procedure. A claim may be lodged within 15 working days or, alternatively, an appeal may be lodged within 30 working days, both counted from their notification. Applicants who choose to submit a complaint must address their pronouncement to the Rector of the University of Lisbon. Applicants who choose to appeal must address the appeal to the funding entity.

### **10. SCHOLARSHIP AWARD REQUIREMENTS**

Research grant contracts are signed directly with FMV-ULisboa. The following documents must be sent, at the time of granting the scholarship, for the purposes of contracting:



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- a) Copy of the civil, fiscal and, when applicable, social security identification document(s);
- b) Copy of the certificates of qualification of academic degrees;
- c) Presentation of the registration of recognition of foreign academic degrees and conversion of the respective final classifications to the Portuguese classification scale, if applicable;
- d) Document proving enrollment in a bachelor's, master's or course that does not confer an academic degree identified in this Notice;
- e) Statement by the supervisor(s) assuming responsibility for supervising the work plan, under the terms of article 5.º-A of the Estatuto do Bolseiro de Investigação;
- f) Updated document proving compliance with the regime of exclusive dedication (draft of declaration to be made available by FMV-ULisboa).

Failure to deliver any of the documents required to complete the scholarship contracting process, within a period of 6 months from the date of communication of the decision to conditionally grant the scholarship, implies the forfeiture of the grant and the closure of the process.

### 11. SCHOLARSHIP CONTRACT AND SIGNATURE TERM

The scholarship contract will be presented in the writing form and must include:

- a) The identification of the grantee and the scientific advisor;
- b) the identification of the host and funder;
- c) the identification of the applicable regulation;
- d) The plan of activities to be developed by the grantee;
- e) An indication of the duration and start date of the scholarship;
- f) The amount of the scholarship.

After receiving all the documents necessary for the conclusion of the contract, the contract shall be signed within 90 working days, suspending the period counting whenever the procedure is halted because it is not attributable to it. In the 15 working days following the date of the reception of the research grant contract, the grantee must return it duly signed. The Scholarship Statute is automatically granted with the conclusion of the contract, always referring to the start date of the scholarship.





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The scholarship contracts do not generate legal-labor relations or the provision of services, and the grantee does not acquire the status of worker in public functions.

### 12. FINANCING

The grant allocated under this call is funded by the project “EviEdVet - Promoção do ensino e formação em medicina veterinária baseada na evidência”, financed by national funds through the state budget/FCT, in accordance with the regulatory provisions set for this purpose.

### 13. SCHOLARSHIP COMPONENTS

The grantee is awarded the monthly maintenance allowance corresponding to €930,98 according to values of the scholarships awarded directly by FCT, I.P. ([https://www.fct.pt/wp-content/uploads/2023/02/Tabela-de-Valores-SMM\\_2023.pdf](https://www.fct.pt/wp-content/uploads/2023/02/Tabela-de-Valores-SMM_2023.pdf)). All grantees receive personal accident insurance in relation to research activities, supported by FMV-ULisboa/funding entity. The grantee who is not covered by any social protection regime may ensure the exercise of the right to social security by adhering to the voluntary social insurance scheme, in accordance with the Code of Contributory Schemes of the Social Security System, ensuring the FMV-ULisboa/funding entity the charges resulting from the contributions in accordance with and with the limits provided for in Article 10 of the Statute of the Research Grantee.

### 14. PAYMENTS OF EXCHANGE COMPONENTS

Payments due to the grantee are made by bank transfer to the account identified by the grantee.

### 15. POLICY OF NON-DISCRIMINATION AND EQUAL ACCESS

FMV-ULisboa promotes a policy of non-discrimination and equal access, so that no candidate may be privileged, benefited, impaired or deprived of any right or exempt from any duty on grounds, in particular, of ancestry, age, sex, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions and trade union membership.



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**16. APPLICABLE LEGISLATION AND REGULATIONS**

The Call is governed by this Call for applications, by the Regulation of Research Scholarships of FCT, [https://www.fct.pt/apoios/bolsas/docs/RegulamentoBolsas\\_25\\_06\\_2012.pdf](https://www.fct.pt/apoios/bolsas/docs/RegulamentoBolsas_25_06_2012.pdf), published in the 2<sup>nd</sup> edition of the Diário da República of December 16<sup>th</sup>, 2019, of the Regulamento of Research Scholarships of the University of Lisbon, Despacho No. 6238/2020, published in the Diário da República, 2<sup>o</sup> série, no. 113, of June 12<sup>th</sup>, 2020, and updated through Order No. 8061/2022, published in the Diário da República, 2<sup>o</sup> série, no. 126, of July 1<sup>st</sup>, 2022, Statute of the Research Grantee (EBI), approved by the Lei No. 40/2004 of August 18<sup>th</sup>, in the drafting in force and by the other applicable National and Community legislation.

Lisbon, 04 July 2023

The President of the Faculty

Rui Manuel de Vasconcelos and Horta Caldeira

(Professor)